

**LLANTWIT FARDRE COMMUNITY COUNCIL
CYNGOR CYMUNED LLANILLTUD FAERDREF**



FINANCE AND POLICY COMMITTEE

18TH DECEMBER, 2023

REPORT OF THE CLERK

1. REVIEW OF HALL HIRE AND ALLOTMENT CHARGES

- 1.1 At the meeting of the Finance and Policy Committee held on the 17th January, 2023, Members resolved to increase the hall hire charges i.e. 50p per hour for each venue.
- 1.2 It was also agreed that, in future years, the charges for both the hall hire and the allotments would be reviewed on an annual basis during consideration of the budget.
- 1.3 Whilst there has been an increase in the utility costs for both buildings over the last few months, it is not proposed to increase the hall hire charges during the new financial year 2024/25 as during the current financial year the income received has exceeded that to which was estimated.
- 1.4 However, it is suggested that a cancellation fee be introduced, where 25% of the hall hire fee is charged if the booking is not cancelled within 48 hours.
- 1.5 Currently the hall hire charges per hour are as follows:-

Carnegie Parish Hall and Ty Illtud

	Business/One Off	Charity/Community
Daytime 9 a.m. – 5 p.m.	£8.00	£6.50
Evening and Weekend	£10.00	£8.50

Meeting Room Charges

	Business/One Off	Charity/Community
Daytime 9 a.m. – 5 p.m.	£6.50	£6.00
Evening and Weekend	£7.50	£6.50

- 1.6 It is proposed that there be no increase in charges for the allotments.

2. RECOMMENDATIONS

- 2.1 that no increase in charges be made for hall hire;
- 2.2 that the conditions of hire remain as a minimum booking of two hours which is more manageable;
- 2.3 that 25% of the hall hire fee is charged if a booking is not cancelled within 48 hours.
- 2.4 that no increase in charges be made for the allotments.